

Upper Scioto Valley Ambulance District Board Meeting

Minutes for the August 27th, 2026 Meeting held in Alger, Ohio. Presented on September 24th, 2026 for approval

MEETING CALL TO ORDER: President Brice Beaman called the meeting to order at 6:00 PM.

ROLL CALL: Board Members, Heather Bushong, James Summa, Shane Hites, Crosby Manchester, and Brice Beaman

OTHER OFFICIALS PRESENT: Fiscal Officer Travis Waller, Ambulance Chief Andrea Helton, Attorney John Neville

OTHERS PRESENT: Maria Ross & Noah Harris

Motion to approve the July 23rd, 2026 minutes presented on August 27th, 2026

Motion to approve: James Summa 2nd: Heather Bushong

Roll Call - all in favor

Motion passed

APPROVAL OF FINANCIAL REPORTS:

Motion to approve: Shane Hites 2nd: Crosby Manchester

Roll Call - all in favor

Motion passed.

APPROVAL OF PURCHASE ORDERS 133-2026 to 144-2026 - Total \$11,639.32:

Motion to approve: Shane Hites 2nd: Heather Bushong

Roll Call - all in favor

Motion passed.

APPROVAL TO PAY BILLS TOTALING \$54,865.55:

Motion to approve: Heather Bushong 2nd: Crosby Manchester

Roll Call - all in favor

Motion passed.

REVIEW OF MEDICAL SUPPLY ORDER

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NOTES FROM THE CLERK

We received contact from the state auditors that the audit of 2024 & 2025 is starting. We will be having a full audit and initial document requests have been made. A BWC workers comp true up report was filed which resulted in a small refund of our workers comp premium.

Notes from the Chief:

We have 4 new part-time positions and our full-time positions are all filled. A policy change that is being implemented that employees can be removed from the roster if they haven't worked in the last 3 months. Chief Helton when to the Ohio EMS Chiefs meeting. The turbo for 602 is in and will be put in soon. After 602 gets fixed 601 will get a undercoating and a wax job along with 2 new front tires. Two employees have successfully used their TASC card and employees are satisfied with the cards. The foundation of the new building is expected to be started September 8th. It was noted that the weeds & grass needed trimmed at the new property.

Motion to implement amendment employee requirements for part-time EMTs policy:

Motion to approve: Heather Bushong 2nd : Shane Hites

Roll Call - all in favor

Motion passed.

Shane mentioned that on September 22nd that there would be a county wide track meet and would like to have an ambulance there.

Shane brought up the idea of having the department become an EMT/rapid response unit to qualify as an essential service and be able to qualify for more grants and funding. More research will be done to see if this is a viable option.

Motion to go into executive session for compensation of an employee:

Motion to approve: Brice Beaman 2nd : Heather Bushong

Roll Call - all in favor

Motion passed.

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Brice announced that we came out of executive session at 7:02 p.m.

Motion to adjourn:

Motion to approve: Heather Bushong 2nd : James Summa

Roll Call - all in favor

Motion passed.
