

Upper Scioto Valley Ambulance District Board Meeting

Minutes for the July 23rd, 2026 Meeting held in Alger, Ohio. Presented on July 23rd, 2026 for approval

MEETING CALL TO ORDER: President Brice Beaman called the meeting to order at 6:00 PM.

ROLL CALL: Board Members, Heather Bushong, James Summa arrived at 6:06 PM, Shane Hites, Crosby Manchester, and Brice Beaman

OTHER OFFICIALS PRESENT: Fiscal Officer Travis Waller, Ambulance Chief Andrea Helton, Attorney John Neville

OTHERS PRESENT: Jason Helton, Lori Jackson, & James Collins

Motion to approve the June 25th, 2026 minutes presented on July 23rd, 2026

Motion to approve: Shane Hites 2nd: Crosby Manchester

Roll Call - all in favor

Motion passed

APPROVAL OF FINANCIAL REPORTS:

Motion to approve: Heather Bushong 2nd: Crosby Manchester

Roll Call - all in favor

Motion passed.

APPROVAL OF PURCHASE ORDERS 123-2026 to 132-2026 - Total \$103,251.72:

Motion to approve: Crosby Manchester 2nd: Shane Hites

Roll Call - all in favor

Motion passed.

APPROVAL TO PAY BILLS TOTALING \$138,139.94:

Motion to approve: Shane Hites 2nd: Heather Bushong

Roll Call - all in favor

Motion passed.

REVIEW OF MEDICAL SUPPLY ORDER - None

It was discussed that the bills/progress reports from Alexander & Bebout should be received two weeks before the board meeting and should be approved by Shane and James.

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NOTES FROM THE CLERK

instead of a full audit. It was also discussed whether board members should be payed per meeting shceduled whether or not they attend or pay board members per meeting attended. John mentioned that the law doesn't specify to be paid "per meeting attended". It only says \$75 per meeting not to exeed 15 meetings a year.

Motion to only pay board member when they attend a regularly scheduled board meeting:

Motion to approve: James Summa 2nd : Shane Hites

Roll Call - all in favor

Motion passed.

Notes from the Chief:

Chief Helton created a TASC policy for the medical reimbursement card. The total cost for the program would be \$7,871.85. It was noted that Mid-Ohio Energy awarded us a \$5,000 grant. We also will get \$1,200 reimbursement for training and supplies. Chief Helton put together a building progrss schedule. The turbo for 602 has not come in to be replaced yet.

Motion to approve the TASC health reimbursement arrangement HRA 2026 trial program that begins August 1st:

Motion to approve: Heather Bushong 2nd : Crosby Manchester

Roll Call - all in favor

Motion passed.

Motion to move \$10,000 from capital outlay to Emplyee Fringe Benefit account:

Motion to approve: Shane Hites 2nd : Heather Bushong

Roll Call - all in favor

Motion passed.

New Buseness:

It was discussed what all services we provide for the USV Schools. Chief Helton mentioned that we go over and provide CPR classes. It was also discussed that we shouldn't get paid to provide an ambulance at home football games.

Motion to not charge USV schools for any ambulance services at sporting events:

Motion to approve: James Summa 2nd : Shane Hites

Roll Call - all in favor

Motion passed.

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Motion to not charge USV schools for any ambulance services at sporting events:

Motion to approve: James Summa 2nd : Shane Hites

Roll Call - all in favor

Motion passed.

**It was mentioned by Heather that Mid-Ohio opened another round of grants in case there was any that we wanted to apply for.
It was also mentioned that we will need to get easement rights to put the generator on Russel Blue's side of the property.**

It was discussed whether or not to hire an outside attorney to suppliment the department as needed.

Motion to aprove purchase order 133-2026 for \$10,000 to cover TASC expenses:

Motion to approve: Shane Hites 2nd : Heather Bushong

Roll Call - all in favor

Motion passed.

Motion to adjourn:

Motion to approve: Shane Hites 2nd : Heather Bushong

Roll Call - all in favor

Motion passed.
