

Upper Scioto Valley Ambulance District Board Meeting

Minutes for the June 25th, 2026 Meeting held in Alger, Ohio. Presented on July 23rd, 2026 for approval

MEETING CALL TO ORDER: President Brice Beaman called the meeting to order at 6:00 PM.

ROLL CALL: Board Members, Heather Bushong, James Summa - absent, Shane Hites, Crosby Manchester, and Brice Beaman

OTHER OFFICIALS PRESENT: Fiscal Officer Travis Waller, Ambulance Chief Andrea Helton, Attorney John Neville

OTHERS PRESENT: Jason Helton, Jessica Dunifon, Maria Ross, and Scott Boecker

Motion to approve the May 28th, 2026 minutes presented on June 25th, 2026

Motion to approve: Shane Hites 2nd: Crosby Manchester

Roll Call - all in favor

Motion passed

APPROVAL OF FINANCIAL REPORTS:

Motion to approve: Heather Bushong 2nd: Shane Hites

Roll Call - all in favor

Motion passed.

APPROVAL OF PURCHASE ORDERS 114-2026 to 122-2026 - Total \$60,214.09:

Motion to approve: Crosby Manchester **2nd : Heather Bushong**

Roll Call - all in favor

Motion passed.

APPROVAL TO PAY BILLS TOTALING \$93,215.59:

Motion to approve: Heather Bushong 2nd: Shane Hites

Roll Call - all in favor

Motion passed.

REVIEW OF MEDICAL SUPPLY ORDER - \$457.99

Upper Scioto Valley Ambulance District Board Meeting
Minutes for the June 25th, 2026 Meeting held in Alger, Ohio. Presented on July 23rd, 2026 for approval

NOTES FROM THE CLERK

It was noted that Brice signed the needed paperwork to put him on the Middlefield accounts.

McNeil Lunenburg from TASC joined the meeting to talk about the HRA card options available for the department. The fees to administer the plan through TASC are based on participation. There is a list of items that are approved items for the employees to purchase with their cards. We would get a monthly statement on how much the employees have spent that we need to reimburse and what they have purchased. TASC hold the responsibility to keep track of how much each employee is spending. TASC will fill out the required IRS Form 720 for a fee. It takes about 10 days to setup the plan. The board can set a monthly amount that the employees would be able to use and how much that could roll over to the next year.

Notes from the Chief:

Chief Helton has applied for multiple grants. No grants have yet been awarded. Ambulance 602 is in the shop for maintenance on the turbo.

New Buseness:

Shane noted that the builders will be starting on the plumbing for the building in July.

Brice noted that since he did attend the last meeting, he did not expect to get paid for that month. The law states \$75 per meeting for each board member. John will look into the matter to see if there is a ruling on whether it is per meeting or per meeting attended.

Upper Scioto Valley Ambulance District Board Meeting
Minutes for the June 25th, 2026 Meeting held in Alger, Ohio. Presented on July 23rd, 2026 for approval

Motion to adjourn:

Motion to approve: Shane Hites

2nd : Heather Bushong

Roll Call - all in favor

Motion passed.
