

Upper Scioto Valley Ambulance District Board Meeting

Minutes for the February 26th, 2026 Meeting held in Alger, Ohio. Presented on March 26th, 2026 for approval.

MEETING CALL TO ORDER: President Brice Beaman called the meeting to order at 6:00 PM.

ROLL CALL: Board Members, Heather Bushong, James Summa, Shane Hites, Crosby Manchester, and Brice Beaman

OTHER OFFICIALS PRESENT: Fiscal Officer Travis Waller, Ambulance Chief Andrea Helton, Attorney John Neville - absent

OTHERS PRESENT: Jason Helton, James Collins, Jackie Gibson, Lori Jackson, Jessica Dunifon, Abigail Furer, Janet Conrad, Chuck Castle, Jason Aldridge, Tony Watts, Rick Onions, Elizabeth Sherman, Robert Brushing, Joel McCullough, Mike Bacon, & Deb Metzger

Motion to approve the January 22nd, 2026 minutes presented on February 26th, 2026

Motion to approve: Heather Bushong 2nd : Crosby Manchester

Roll Call - all in favor

Motion passed

APPROVAL OF FINANCIAL REPORTS:

Motion to approve: Shane Hites 2nd : Crosby Manchester

Roll Call - all in favor

Motion passed.

APPROVAL TO PAY BILLS:

Motion to approve: James Summa 2nd : Heather Bushong

Roll Call - all in favor

Motion passed.

APPROVAL OF MEDICAL SUPPLY ORDER - \$462.43

Motion to Approve: Crosby Manchester 2nd : Shane Hites

Roll Call - all in favor

Motion passed.

It was mentioned by James Summa that the roles and responsibilities of the board members should not be in the employee handbook. The intention is to develop a board member policies and procedure book separately.

Motion to strike everything pertaining to board members out of the employee handbook:

Motion to approve: James Summa 2nd : Heather Bushong

Roll Call - all in favor

Motion passed.

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Shane brought up the need to hire an Attorney that specializes in EMS issues that come up. BMRT uses David Comstock out of Tiffin OH. Since John Neville is not at the meeting it was discussed that we need to have a discussion with John about the situation and to get his opinion on the matter.

Motion to adjourn:

Motion to approve: James Summa

2nd: Shane Hites

Roll Call - all in favor

Motion passed.
