

Upper Scioto Valley Ambulance District Board Meeting  
December 18, 2025 6:00 PM Alger, Ohio

Minutes for the December 2025 Meeting

**MEETING CALL TO ORDER:** President Paul Osborne called the meeting to order at 6:00 PM.

**ROLL CALL:** Board Members, Heather Bushong absent, Richard Onions, Shane Hites, Crosby Manchester, and Paul Osborne

**OTHER OFFICIALS PRESENT:** Fiscal Officer Travis Waller, Ambulance Chief Andrea Helton, Attorney John Neville

**OTHERS PRESENT:** Jason Helton, Brice Beaman, Von Summa, Maria Ross, Jeff Liston, James Collins, Curt Engelhardt, & Jackie Gibson

**APPROVAL OF MINUTES:** from the Regular Meeting Nov 20, 2025

Motion to approve: Crosby Manchester                      2<sup>nd</sup>: Rick Onions

Motion passed

**APPROVAL OF FINANCIAL REPORTS:**

Motion to approve: Shane Hites                              2<sup>nd</sup>: Rick Onions

Motion passed.

**APPROVAL TO PAY BILLS:**

Motion to approve: Rick Onions                              2<sup>nd</sup>: Shane Hites

Motion passed.

**APPROVAL OF MEDICAL SUPPLY ORDER:**

Motion to Approve: Crosby Manchester                      2<sup>nd</sup>: Rick Onions

Motion passed.

**NOTES FROM THE CLERK**

Noted that \$19,600 needed to be moved from capital outlay to Equipment (\$4,000), Workers comp (\$600), and building (\$15,000) to pay bills. A temporary budget was presented and approved noting that Wind and solar estimates were not yet final as County Auditor Mike Bacon did not have a final estimate yet.

**Motion to move \$19,600 from the capital outlay account to workers compensation - \$600, Equipment - \$4,000, & Building - \$15,000:**

Motion to approve: Shane Hites                              2<sup>nd</sup>: Crosby Manchester

Motion passed.



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**Motion to come out of executive session:**

Motion to approve: Shane Hites                      2<sup>nd</sup> : Crosby Manchester

Motion passed.

**No action was taken as a result of the discussion**

**Motion to go into executive session to discuss a possible employment:**

Motion to approve: Shane Hites                      2<sup>nd</sup> : Crosby Manchester

Motion passed.

**Motion to come out of executive session:**

Motion to approve: Rick Onions                      2<sup>nd</sup> : Shane Hites

Motion passed.

**Motion to adjourn:**

Motion to approve: Rick Onions                      2<sup>nd</sup> : Shane Hites

Motion passed.

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