

Upper Scioto Valley Ambulance District Board Meeting
December 18, 2025 6:00 PM Alger, Ohio

Minutes for the November 20, 2025 Meeting

MEETING CALL TO ORDER: President Paul Osborne called the meeting to order at 6:00 PM.

ROLL CALL: Board Members, Heather Bushong, Richard Onions, Shane Hites, Crosby Manchester, and Paul Osborne

OTHER OFFICIALS PRESENT: Fiscal Officer Travis Waller, Ambulance Chief Andrea Helton, Attorney John Neville - absent

OTHERS PRESENT: Jason Helton, Jackie Gibson, James Collins, Andrew Inamdar, Jeff Liston, Maria Ross, Von Summa, Brice Beaman

APPROVAL OF MINUTES: from the Regular Meeting October 23, 2025

Motion to approve: Shane Hites 2nd: Heather Bushong

Motion passed

APPROVAL OF FINANCIAL REPORTS:

Motion to approve: Shane Hites 2nd: Heather Bushong

Motion passed.

APPROVAL TO PAY BILLS:

Motion to approve: Shane Hites 2nd: Crosby Manchester

Motion passed.

APPROVAL OF MEDICAL SUPPLY ORDER:

Motion to Approve: Rick Onions 2nd: Shane Hites

Motion passed.

NOTES FROM THE CLERK

Noted that a temporary budget would need to be approved next meeting for 2026. The December meeting needs to be moved to avoid the holiday season.

Motion to move the December meeting to December 18th:

Motion to Approve: Crosby Manchester 2nd: Heather Bushong

Motion passed.

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Notes from the Chief:

CPR updates have been made for 2025. New radio straps have come in and are in service. New radios are also in. Had the pre bid meeting with contractors for the new building construction. Bidding will close December 10th. Chief Helton noted that response times were in question last meeting and she notes that we are in compliance with state guidelines for response times and we are also trying to keep the need for lift assists down.

Motion to pay a holiday bonus to all employees at \$100 that have made 5 runs:

Motion to approve: Heather Bushong 2nd : Shane Hites

Motion passed.

Motion to pay for the awards for the awards banquet

Motion to approve: Rick Onions 2nd : Shane Hites

Motion passed.

Motion to pay for the dinners for the workers that work Thanksgiving, Christmas, and Christmas Eve:

Motion to approve: Shane Hites 2nd : Heather Bushong

Motion passed.

Brice Beaman Made a records request for the last 24 months of meeting minutes

Motion to put in a well for the new building sites \$8,583.56:

Motion to approve: Shane Hites 2nd : Crosby Manchester

Motion passed.

Motion to put new building project on hold until January:

Motion to approve: Rick Onions 2nd : None

Motion Failed.

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Motion to adjourn:

Motion to approve: Rick Onions

2nd: Heather Bushong

Motion passed.
