

Upper Scioto Valley Ambulance District Board Meeting
September 25, 2025 6:00 PM Alger, Ohio

Minutes for the August 28, 2025 Meeting

MEETING CALL TO ORDER: President Paul Osborne called the meeting to order at 6:00 PM.

ROLL CALL: Board Members, Heather Bushong, Richard Onions absent, Shane Hites, Crosby Manchester, and Paul Osborne

OTHER OFFICIALS PRESENT: Fiscal Officer Travis Waller, Ambulance Chief Andrea Helton, Attorney John Neville

OTHERS PRESENT: Jason Helton, Noah Harris, Jackie Gibson

APPROVAL OF MINUTES: from the Regular Meeting July 24, 2025

Motion to approve: Crosby Manchester 2nd : Heather Bushong

Motion passed

APPROVAL OF FINANCIAL REPORTS:

Motion to approve: Heather Bushong 2nd : Crosby Manchester

Motion passed.

APPROVAL TO PAY BILLS:

Motion to approve: Crosby Manchester 2nd : Heather Bushong

Motion passed.

APPROVAL OF MEDICAL SUPPLY ORDER:

Motion to Approve: Shane Hites 2nd : Heather Bushong

Motion passed.

NOTES FROM THE CLERK

GPS Trackers were installed on the ambulances along with wireless service to run them. Service for them will be about \$120/month. Stolly insurance said that there may be a discount for our insurance with the GPS trackers but won't know exactly how much until contract renewal time next year. We received the 2nd half of the property tax money in the amount of \$199,594.32 from the county auditor. We will split it between the Star Ohio account and Middlefield Money Market account. There is a Fiscal Officer training coming up in October that I will have to attend for \$110.

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Notes from the Chief:

Talked to Michael Baird and he recommended that we hire Becky Princehorn for attorney services to come up with the legal terms of the resolution that we will need to approve next meeting for the loan to pay for the construction of the new building. Her cost will be between \$12K-17.5K. Talked the athletic director for USV School and instead of writing them a check for \$300, we will deduct the \$300 from the what we charge them for having an ambulance at all of the home games. Set a policy for going to Ada to get food and other extra running around.

Motion to hire Becky Princehorn for attorney services for the resolution for the loan for the new building :

Motion to approve: Shane Hites

2nd : Heather Bushong

Motion passed.

Motion to adjourn:

Motion to approve: Heather Bushong

2nd : Crosby Manchester

Motion passed.
