

Upper Scioto Valley Ambulance District Board Meeting  
August 28, 2025 6:00 PM Alger, Ohio

Minutes for the July 24, 2025 Meeting

**MEETING CALL TO ORDER:** President Paul Osborne called the meeting to order at 6:00 PM.

**ROLL CALL:** Board Members, Heather Bushong, Richard Onions, Shane Hites, Crosby Manchester, and Paul Osborne

**OTHER OFFICIALS PRESENT:** Fiscal Officer Travis Waller, Ambulance Chief Andrea Helton, Attorney John Neville

**OTHERS PRESENT:** Jason Helton, Von Summa, Janet Conrad, Von Summa, Noah Harris, Ian Bruce, & Candice Bruce

**APPROVAL OF MINUTES:** from the Regular Meeting June 26, 2025

Motion to approve: Rick Onions 2<sup>nd</sup> : Shane Hites

Motion passed

**APPROVAL OF FINANCIAL REPORTS:**

Motion to approve: Shane Hites 2<sup>nd</sup> : Crosby Manchester

Motion passed.

**APPROVAL TO PAY BILLS:**

Motion to approve: Rick Onions 2<sup>nd</sup> : Heather Bushong

Motion passed.

**APPROVAL OF MEDICAL SUPPLY ORDER:**

Motion to Approve: Rick Onions 2<sup>nd</sup> : Crosby Manchester

Motion passed.

**Concerns about the ambulance being in Ada for long periods of time by Ian and Candice Bruce**

**NOTES FROM THE CLERK**

Quarterly payroll taxes were filed and paid. It was noted that \$5,000 was needed to be moved from the capital outlay account to the Vehicle fund to cover fuel and repair expense for the remainder of the year.

**Motion to move \$5,000 from the capital outlay fund to the automotive fund:**

Motion to Approve: Rick Onions 2<sup>nd</sup> : Heather Bushong

Motion passed.

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**Notes from the Chief:**

Ambulance 602 was repaired at Leonard's Automotive in Belle Center. Chief Helton talked with Garmann Miller and they are going to begin the soil drilling and they are also sending building designs to the estimator to get us a estimated price for the building by mid August. USV Athletic Department inquired of our usual \$300 donation.

**Motion to donate \$300 to USV Athletics Department:**

Motion to approve: Rick Onions

2<sup>nd</sup> : Heather Bushong

Motion passed.

**Motion to get the trucks GPS tracker:**

Motion to approve: Shane Hites

2<sup>nd</sup> : Heather Bushong

Motion passed.

**Motion to adjourn:**

Motion to approve: Rick Onions

2<sup>nd</sup> : Shane Hites

Motion passed.

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