

Upper Scioto Valley Ambulance District Board Meeting  
May 22, 2025 6:00 PM Alger, Ohio

Minutes for the April 24, 2025 Meeting

**MEETING CALL TO ORDER:** Board President Paul Osborne called the meeting to order at 6:00 PM.

**ROLL CALL:** Board Members, Brandon Goodin absent, Richard Onions, Shane Hites, Crosby Manchester, and Paul Osborne

**OTHER OFFICIALS PRESENT:** Fiscal Officer Travis Waller, Ambulance Chief Andrea Helton, Attorney John Neville absent

**OTHERS PRESENT:** Jason Helton, Curt Engelhardt, Ashlie Goodin

**APPROVAL OF MINUTES:** from the Regular Meeting March 27, 2025

Motion to approve: Shane Hites

2<sup>nd</sup>: Crosby Manchester

Motion passed

**APPROVAL OF FINANCIAL REPORTS:**

Motion to approve: Shane Hites

2<sup>nd</sup>: Crosby Manchester

Motion passed.

**APPROVAL TO PAY BILLS:**

Motion to approve: Shane Hites

2<sup>nd</sup>: Rick Onions

Motion passed.

**APPROVAL OF MEDICAL SUPPLY ORDER: None**

Motion to Approve: N/A

2<sup>nd</sup>: N/A

Motion passed.

**NOTES FROM THE CLERK**

It is needed that we increase the budget for Insurance by \$2,000 for insurance. W got a bill from Stolly Insurance and it was above the amount we budgeted for. It was advised that we open an account with Star Ohio for investment puposes. A long term budget was provided to give an idea of where we are at for building financing.

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**Motion to move \$2k from capital outlay to insurance expense :**

Motion to approve: Shane Hites

2<sup>nd</sup>: Rick Onions

Motion passed.

**Motion to open an account with Star Ohio:**

Motion to approve: Shane Hites

2<sup>nd</sup>: Crosby Manchester

Motion passed

**Notes from the Chief:**

Waiting on the results of the land survey. We changed the hour structure to a 24/48, which would save us in payroll expenses by requiring 2 less full time employees. Concerns were expressed with part-time wanting to be paid the same as full time

**Motion to go into executive session to discuss an employees' pay:**

Motion to approve: Shane Hites

2<sup>nd</sup>: Rick Onions

Motion passed.

**Motion to come out of executive session:**

Motion to approve: Shane Hites

2<sup>nd</sup>: Crosby Manchester

Motion passed.

**Motion to Increase Chief Helton's salary to \$65K a year:**

Motion to approve: Shane Hites

2<sup>nd</sup>: Crosby Manchester

Motion passed.

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**Motion to increase the budget to cover the Chief's new salary:**

Motion to approve: Rick Onions

2<sup>nd</sup> : Shane Hites

Motion passed.

**Motion to adjourn:**

Motion to approve: Rick Onions

2<sup>nd</sup> : Crosby Manchester

Motion passed.

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