

Upper Scioto Valley Ambulance District Board Meeting  
February 26, 2025 6:00 PM Alger,  
Ohio

Minutes for the January 23, 2025 Meeting

**MEETING CALL TO ORDER:** Board President Paul Osborne called the meeting to order at 6:00 PM.

**ROLL CALL:** Board Members, Brandon Goodin, Richard Onions absent, Shane Hites, Crosby Manchester, and Paul Osborne

**OTHER OFFICIALS PRESENT:** Fiscal Officer Travis Waller, Ambulance Chief Andrea Helton, Attorney John Neville absent

**OTHERS PRESENT:** Jason Helton, Janet Conrad, David Maris, & Brandi Weber

**APPROVAL OF MINUTES:** from the Regular Meeting December 19, 2024

Motion to approve: Crosby Manchester                      2<sup>nd</sup> : Shane Hites

Motion passed

**APPROVAL OF FINANCIAL REPORTS:**

Motion to approve: Shane Hites                                      2<sup>nd</sup> : Brandon Goodin

Motion passed.

**APPROVAL TO PAY BILLS:**

Motion to Approve: Shane Hites                                      2<sup>nd</sup> : Brandon Goodin

Motion passed.

**APPROVAL OF MEDICAL SUPPLY ORDER: NONE**

Motion to approve: Shane Hites                                      2<sup>nd</sup> : Brandon Goodin

**NOTES FROM THE CLERK**

We moved Money from Quest to Middlefield bank to start the transition of moving to Middlefield as the district's main bank. Per the Auditor of State's note, we should not have our funds in a federal credit union. It will take time to switch over all of the insurance payments that we receive. Temporary appropriations were approved. Travis & John signed paperwork to obtain a loan for the new ambulance with Leasing 2. Will make the ambulance down payment soon.

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**Motion to approve payment of EMS Team LLC's bill of \$24,875 :**

Motion to approve: Shane Hites

2<sup>nd</sup>: Brandon Goodin

Motion passed.

**Motion to approve temporary budget:**

**Motion to approve: Shane Hites**

2<sup>nd</sup> : Brandon Goodin

Motion passed.

## NOTES FROM THE CHIEF

Working with Invenergy to request money to pay for training and equipment for us to take care of the solar fields in case emergency.

**Motion approve the purchase of a backup camera for \$694.90:**

**Motion to approve: Brandon Goodin**

2<sup>nd</sup>: Shane Hites

Motion passed.

**Motion approve the purchase of a custom cabnet for \$1,330:**

Motion to approve: Shane Hites

2<sup>nd</sup>: Brandon Goodin

Motion passed.

**Motion approve the purchase of side steps for ambulance for \$1,100:**

Motion to approve: Crosby Manchester

2<sup>nd</sup>: Shane Hites

Motion passed.

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**Motion approve the purchase of new cot & load :**

Motion to approve: Brandon Goodin                      2<sup>nd</sup>: Shane Hites

Motion passed.

**Motion approve sell ambulance 603 to Putnam County for \$25,000:**

Motion to approve: Brandon Goodin                      2<sup>nd</sup>: Crosby  
Manchester

Motion passed.

**Motion for Paul Osborne to be Board President for  
2025:**

Motion to approve: Shane Hites                      2<sup>nd</sup> :  
Brandon  
Goodin

Motion passed.

**Motion for Shane Hites to be Board Vice President for  
2025:**

Motion to approve: Crosby Manchester                      2<sup>nd</sup> :  
Brandon  
Goodin

Motion passed.

**Motion to compensate board members at \$75/meeting:**

Motion to approve: Brandon Goodin                      2<sup>nd</sup> : Shane  
Hites

Motion passed.

**Motion to use Garmin Miller as consulting for new  
building:**

Motion to approve: Shane Hites                      2<sup>nd</sup> :  
Brandon  
Goodin

Motion passed.

**Motion to purchase a “Coming soon” sign for the new property:**

Motion to approve: Shane Hites

Motion passed.

2<sup>nd</sup> ;  
Brandon  
Goodin

**Motion to adjourn:**

Motion to approve: Crosby Manchester

Motion passed.

2<sup>nd</sup> : Shane  
Hites

Signatures:

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